

Database of Experts

Guidelines for Listed Experts.

Thank you for your interest in being listed on the FISITA Database of Experts, please see below the guidelines for being listed on this Database.

1. Experts are asked to provide an up to date informative bio on themselves and their area of expertise if possible experts are asked to include an up to date portfolio of previous speaking opportunities.
2. Experts are asked to provide a professional image of themselves to display on their listing of the database.
3. Experts may be asked to travel to the required country for the event/conference where necessary .
4. Members will contact FISITA with their requirements and the expert that they wish to approach, FISITA will then pass this information onto the expert.
5. Experts are asked to respond to queries/requests within 5 working days where possible.
6. Following initial introduction any arrangements for speaking/advising will be made between the expert and the member directly.
7. Speakers should where possible ensure that they are contactable by the member in the build up to the event and should be available for occasional check-ins where required.

If you have any further questions on these guidelines please contact Hannah Evans at **h.evans@fisita.com** who will be happy to discuss with you further.